Heritage Village PO Box 152 1803 Mountain Lake Road Mountain Lake, MN 56159 507-427-2023



# **RESERVATION FORM**

Guidelines for the use of Heritage Village Welcome Center

### <u>AVAILABLE</u>

- Wi-fi (upon request)
- Microwave (no stove available)
- Refrigerator/freezer
- 10' serving table (indoor use only)
- 9 round tables (seating 8-10 each) (indoor use only)
- 80 chairs (indoor use only)
- 4 picnic tables (outdoor use only)
- Tour of buildings available (if scheduled in advance) \$6.00/adults, \$3.00/5-12 years
- Other items not listed here are not for renters use

### **RESPONSIBILITIES**

- No smoking
- Set up & Clean up
- Put chairs upside down on tables/vacuum carpet
- Take all garbage with you large, small, restrooms recycle & outside back door

- No dumpster available
- Cost (if any) of cleaning spills and replacing breakage
- Please do not move any of the displays or pictures

## SUGGESTED DONATION

Minimum \$150 for 4 hours (can use longer if available). Additional donations welcome. <u>Due upon reservation</u>.

### **RESERVATIONS/QUESTIONS**:

Mike Nelson, Board President \*507-381-7986\* mnelson@mountainlakemn.com

Renter's Name:
Phone Number:
Event:
Approximate Number Attending:
Event Date:
Event Start: End Time:
Tours: No Yes (extra cost \$6.00/adult \$3.00/5-12 yrs)
Upon signing, the renter understands that the Heritage Village and Board Members are not responsible for any accidents to event attendees or their belongings.
Signature: Date:
Please mail this form and navment back to:

Please mail this form and payment back to:

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\*NOTE: The Heritage Village is open from Memorial Day thru Labor Day, 1-5 P.M. There will be a volunteer Tour Guide on the premises who may need to access the Welcome Center during this time.